

Part I: Attachments

OMB Control Number: 1820-0664

Expiration Date: 10/31/2008

## Attachment 1: Basic Information

Name of Lead Agency:

University of New Hampshire, Institute on Disability

Name of Applicable Division and/or Subdivision of Lead Agency:

Assistive Technology in New Hampshire - ATinNH

Address of Lead Agency:

10 West Edge Drive, Suite 101 Durham, NH 03824

Name and Title of Certifying Representative for Lead Agency:

Andrew W. Shepard, Grants & Contracts Administrator

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Name and Title of Program Director:

Therese Willkomm, Ph.D.

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Name and Title of Program Contact (if different from Program Director):

Sönke Dornblut, M.S.

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Name of Implementing Entity:  
Not Applicable.

Name of Applicable Division and/or Subdivision of Implementing Entity:

Address of Implementing Entity:

Name and Title of Program Director:

Address for Program Director:

Telephone for Program Director:

E-mail for Program Director:

Name and Title of Program Contact (if different from Program Director):

Address for Program Director:

Telephone for Program Director:

E-mail for Program Director:

## Attachment 2: Lead Agency and Implementing Entity

2.1 Identification and Description of the Lead Agency Identify and describe the Lead Agency referred to in section 4(c)(1)(A) of the AT Act.

2.1A Identification and Description of Lead Agency if an Implementing Entity is not Designated

The University of New Hampshire's Institute on Disability (IOD) has been designated by the Governor as the lead agency for the state of New Hampshire. The Institute on Disability (IOD) is the state's University Center for Excellence on Disability and is responsible for the administration and implementation of the New Hampshire Technology Partnership Project, the state's current AT Act Program. The name of the AT Act Program is proposed to be changed to Assistive Technology in New Hampshire (ATinNH). The mission of ATinNH will be to continue to: implement the Assistive Technology Act of 1998, as amended; and operate or contract with other organizations to operate programs to accomplish the goals of the AT Act over the next three years.

The mission of the IOD is to advance policies and systems changes, promising practices, education, and research that strengthen communities and ensure full access, equal opportunities, and participation for all persons. The Institute on Disability envisions a future in which all persons, including those living with disabilities, are fully engaged members of communities; in which culturally appropriate supports are available across the life span to individuals and families that lead to independence, productivity, and a satisfying quality of life.

The IOD values the participation of people with disabilities, the community, family members, and a culturally diverse membership in its governance and research, teaching, and service activities. The IOD works to advance principles of choice, family and consumer-directed supports, community inclusion and cultural competence throughout the life span. It does this through:

- Integrity ... in its working relationships, practices, and decisions.
- Leadership... in generating and advancing promising practices.
- Excellence ... both in its individual and collective actions.
- Service ... to communities, people with disabilities and their families, UNH, the public, and others who are affected by its work.
- Respect ... for individuals' roles, diversity, contribution, and viewpoints.

The Institute on Disability employs 25 program staff and clinical faculty several of whom with expertise areas ranging from the use and integration of AT in the classroom to universally designed curricula and the use of AT in employment.

The IOD has implemented several state and federally funded statewide programs and projects ranging from education to housing and transportation. There are three office locations, including Durham (Seacoast), Concord (State Capital), and Manchester (Largest city), which allow ATinNH to cover a wide geographic area in which over two thirds of the state's population reside. Additional statewide coverage will be achieved through a sub-contact with ATECH Services, with locations in Concord and Laconia. Over the next three years ATinNH will develop further relationships to increase our capacity to reach all communities.

ATinNH will focus on a fully accessible web presence to bring AT related information and resources to all New Hampshire constituencies. Our website, ATinNH.org, is operational and offers such services as "Find a provider" and the ability to list equipment for sale or trade. We will refine and expand these capacities over the next three years to include the ability to locate AT trainings, search for AT trainers and technical assistance providers. We will also open our existing AT classifieds to allow users to list items for loan and exploration in addition to the current sale and barter options. Finally, we will develop a consumer feedback mechanism as an ongoing quality improvement strategy.

ATinNH's Director, Dr. Therese Willkomm, has over 25 years of experience in Assistive Technology, working on several research and implementation grants in Iowa, Wisconsin, and New Hampshire. Dr. Willkomm is a published author on the subject of AT and employment, she most recently wrote Assistive Technology Solutions in Minutes, an illustrated handbook to create low cost solutions. She is nationally and internationally renowned and sought after as a trainer and speaker. In addition to her role as director of the Statewide AT Program, Dr. Willkomm teaches in the University of New Hampshire's Occupational Therapy Department. This will allow her to integrate AT training into existing coursework as well as to establish new courses for pre-professional training and continuing education, as well as post-graduate certificates. See more details on training and technical assistance activities in Attachment 8.

Sönke Dornblut, M.S. has been the Project Coordinator of the Technology Partnership since 1999 and will continue to support the State AT Program. He is responsible for the implementation of State-level Activities, sub-contract oversight and the provision of technical assistance to the sub-contractor. Mr. Dornblut has a background in Community Economic Development and is well suited to lead the organizational infrastructure improvements proposed in this State Plan.

A significant portion of activities will be conducted through a sub-contract with ATECH Services. ATECH Services was developed under the guidance of the New Hampshire Technology Partnership through the merger of two prior organizations, creating a more stable and well-rounded AT service delivery organization. ATECH Services has been a partner in the AT Act project and will continue to play a significant role implementing this State Plan, continuing to operate a refurbishing/recycling program and a technology exploration program. In addition, ATinNH will partner with ATECH Services to expand their AT loan capacity. The organization employs a number of very experienced AT professionals with expertise and ability ranging from refurbishing of AT devices and

conducting evaluations to the provision of guidance in decision making when purchasing a device and AT training in education, employment and other areas. In addition to being a sub-contractor, ATECH Services also is a partner in the development of an AT Training Collaborative described below.

ATECH Services is a non-profit statewide organization, whose mission is to maximize abilities at home, school, work or play, for individuals affected by disabilities or the aging process, through the provision of assistive technology, education, or community health services. Since 1991 ATECH Services has assisted over 20,000 New Hampshire residents affected by disabilities or the aging process in achieving their goals at home, school, work, or play through the provision of assistive technology. Since obtaining its non-profit status in October of 1997, ATECH has become the largest comprehensive assistive technology service provider in New Hampshire. ATECH's employees are highly skilled and many are nationally recognized as leaders in the field of assistive technology. Individuals of all ages who experience various types of disabilities, receive services through ATECH. The follow is a list of assistive technology services provided by ATECH Services.

### **Assistive Technology Evaluation and Consultation Services**

Evaluation and Consultation Services utilizes a team of six staff members, including occupational therapists, physical therapists, and speech and language pathologists to provide evaluation and consultation in: computer access, home and worksite modifications, environmental control devices and systems, alternative and augmentative communication systems, and customized wheelchair seating and mobility systems. In addition, ATECH has a fully equipped fabrication shop on-site to construct or modify assistive technology solutions. Six of ATECH's staff are certified Assistive Technology Practitioners (ATP) ( a nationally recognized certification to ensure quality service delivery). Utilizing a mobile service delivery approach, ATECH is also able to transport assistive technology evaluation tools and equipment to a consumer's home, school, community, or place of employment.

### **New Hampshire Vision and Hearing Network (NHVHN)**

**NHVHN** is funded by a grant from the New Hampshire Department of Education to provide support services to schools serving students with vision or hearing loss. **NHVHN** services impact the lives of over 500 students each year throughout the state through educational consultation services, training events, and assistive technology assistance. ATECH's five **NHVHN** consultants and the multitude of **NHVHN** partners consist of state and national leaders in the field of deaf and hard of hearing and blind and low vision.

### **The Technology Exploration Center (TEC)**

The Technology Exploration Center provides trials and short-term loans of assistive technology. The TEC has been very successful in obtaining donated assistive technologies worth more than \$200,000 from manufacturers, as well as grants to purchase technologies for short-term loans to ensure that a device will actually work for an individual before funds are spent for the device. This short-term loan approach saves thousands of dollars for individuals, schools, and tax payers in purchases of technologies that would otherwise be abandoned due to inappropriate selection. Over 1,800 assistive technology loans have been provided. Funding for the TEC center is through public and private grants.

### **Information and Resources (I&R)**

Information and Resources are provided to more than 1,500 information requests from all over the state. ATECH has an extensive library of over 800 assistive technology-related publications and resources.

ATinNH is guided by an Advisory Council, as described in Attachment 3. In addition, the IOD, as the AT program host organization, is guided by its own Consumer Advisory Council (CAC) which meets on a quarterly basis providing direction, feedback and advice. The CAC was instrumental in prioritizing transportation as an IOD focus. It encouraged our initial application under the Technology Related Assistance Act, as well as work on accessible housing, and integrated community supports.

We will continue to refine and build our partnerships in New Hampshire and beyond. ATinNH is committed to continuing our strong partnership with ATECH Services. New Hampshire's AT Program has a long standing partnership with the Bank of New Hampshire, now TD BankNorth, which operates the state's Alternative Financing program. AT Program staff participate on boards, committees, councils, and commissions such as the NH Developmental Disabilities Council, the Real Choice Consumer Advisory Council, the Disabilities Rights Center (NH's Protection and Advocacy organization for people with disabilities), Governor's Commission on Disability, Easter Seals, Department of Education, Granite State Independent Living, Department of Health and Human Services, and the Governor's office. Program staff are also involved in efforts in local schools, businesses and organizations to increase the availability and awareness of Assistive Technology services and products. ATinNH will continue these activities to address and support the AT needs of individuals with disabilities across the lifespan.

ATinNH is a member of the New Hampshire Vision and Hearing Network, a NH Department of Education funded collaborative providing services for students with sensory disabilities, as well as their teachers and parents. We will continue to work through this partnership to bring Assistive Technology into the classroom. Several staff members of the IOD provide regular technical assistance to New Hampshire schools, ATinNH will continue to work with these consultants to address AT specific questions.

These staff are trained to promote the use of appropriate AT, addressing communication and other issues in the classroom and at home.

ATinNH has partners in the state's North Country and southern New Hampshire to complement our ability to address AT and telecommunications access throughout the state. Relay NH is a small, statewide organization dedicated to providing telecommunications access to people with hearing impairments. TechLink is a telecommunications and assistive technology consultancy and training provider. Both TechLink and Relay NH are represented on ATinNH's Advisory Council.

ATinNH will cooperate with several initiatives at the IOD to address Assistive Technology and community living and employment. The Center for Housing and Community Economics (CHANCE) at IOD is a nationally known technical assistance provider in the housing and community living field. We will work with CHANCE staff to update and refine their publications regarding AT. ATinNH will also ensure that the state's Real Choice initiative, funded by the Centers for Medicaid and Medicare Services, and led by the IOD and the Real Choice Consumer Advisory Council, continues to promote access to AT. Real Choice is comprehensive systems change approach addressing the availability of supports for community living, employment, housing, and transportation. New Hampshire's AT State Program will continue to collaborate with this initiative to increase access and availability AT services and training.

A significant part of our long term vision is the creation of an AT Training Collaborative, through which we will coordinate trainings and technical assistance, provide trainings and technical assistance, and identify gaps in existing training and technical assistance. The AT Training Collaborative is an important step since training and technical assistance was identified as a priority for collaboration at stakeholder meetings held as part of the State's planning process. A more detailed description of the steps we will take over the three state plan years can be found in Attachment 8.

Another aspect of our vision relates to the provision of services under the State Level Activities. We will work with ATECH Services to further the development of an integrated service delivery model – the REAL Marketplace (Refurbish, Explore and Loan), that combines the last three of the required State Level Activities described in attachment 5. We hope that such a combination allows for a better customer experience and more efficient utilization of resources. The last part of our vision addresses our desire to bring as much information as possible to our ATinNH.org website. We envision a site that facilitates the reutilization of devices, the provision of information and referral, and enables users to locate resources quickly and reliably. Enhancing our capacity to deliver services and information statewide, we will over the three state plan years use our website ATinNH.org as an information delivery tool and as the virtual home of the AT Training Collaborative. A more detailed description of the development activities we will engage in can be found in Attachment 5.

2.1B Identification and Description of the Lead Agency if an Implementing Entity is Designated

This section is not applicable.

2.2 Identification and Description of the Implementing Entity

No separate implementing agency has been so designated by the Governor.

2.3 Show of Good Cause for Change in Lead Agency or Implementing Entity

This section is not applicable.

### Attachment 3: State Advisory Council

**3.1 Membership of the Advisory Council** - Identify the members of the Advisory Council and each member's designation as an individual with disabilities who uses AT, a family member or guardian of such individual, or a representative of a State agency or other entity.

Over the next three years the AT Advisory Council (ATAC) will provide the AT Program staff consumer driven and responsive guidance, advice and feedback for the planning and implementation of the activities of New Hampshire's Statewide Assistive Technology Program.

ATAC has twelve (12) members, seven of whom are individuals with disabilities who use AT or family members of individuals using AT. The remaining members represent agencies: Vocational Rehabilitation, Department of Education, Granite State Independent Living, and the Workforce Opportunity Council (the state's Workforce Investment Board).

<b>(Agency Rep.)</b> Northeast Deaf & Hard of Hearing Services	<b>(AT User)</b> Disabilities Rights Center
<b>(AT User)</b> Bank of America	<b>(Agency Rep.)</b> Workforce Opportunity Council, Inc.
<b>(Family Member)</b> State Senator	<b>(Agency Rep.)</b> Bureau of Special Education, NHDOE
<b>(Agency Rep.)</b> Bureau of Vocational Rehabilitation	<b>(AT User)</b> Relay NH Service
<b>(AT User)</b> Services for Blind and Visually Impaired	<b>(Family Member)</b>
<b>(AT User)</b> GSIL	<b>(AT User)</b> TechLinkNH

ATAC membership is representative of the state's geographic regions and the state's ethnic and racial composition. Council members use a variety of AT products, including augmentative communication devices, computer access software and hardware, and mobility devices.

**3.2 Structure and Operation of the Advisory Council** – Describe the structure and operations of the Advisory Council.

Council members are either delegates of their respective agencies and as such are appointed or are volunteers with a particular interest in assistive technology based on personal or family related experience. ATinNH will seek individual appointments of council members by the Governor for three year terms. We believe that this will allow the Council to better serve its function as an integrating force in the state in addition to the advisory functions particular to the Statewide AT Program.

Meetings will be held on a quarterly basis in the state capital, unless otherwise called for by the Council. Council members may elect, from time to time, to form sub-committees. All meetings of the Council will be facilitated so as to ensure full participation of all members present. Meeting agendas are the responsibility of the ATinNH Director. Meetings are opportunities for ATinNH and sub-contractor staff to present on the activities conducted under the Statewide AT Program and to seek consumer driven and responsive guidance and advice. Council members are expected to play an active role in assisting ATinNH staff to build and maintain organizational relationships throughout the state.

## Attachment 4: Measurable Goals

ATinNH was not able to establish a baseline for each of the goals 4.1 through 4.7 during year one due to the unavailability of a data collection system. We will therefore establish a baseline during year two of the state plan and subsequently submit an amendment that identifies the long-term and short-term goals set to improve upon such baselines during year three of the implementation of the State Plan. Baseline data will be collected using data collection instruments and procedures as determined by RSA. A year one outcomes summary, derived from data collected with a New Hampshire specific tool, is included at the end of this section for informational purposes.

### 4.1 Goal for Improving Access to AT in Education

Goal: Percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for educational purposes as a result of the assistance they received.

#### Objectives for Device Loan and Demonstration Programs

Year 1 – Establish baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration and/or device loan programs and made a decision about an AT device or service for educational purposes as a result of the assistance they received.

*Update:* We weren't able to establish baseline data during year one due to the unavailability of an RSA sponsored data collection system.

Year 2 – Establish baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration and/or device loan programs and made a decision about an AT device or service for educational purposes as a result of the assistance they received.

Year 3 – Increase in percentage over year 2 (to be established later) of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for educational purposes as a result of the assistance they received.

### 4.2 Goal for Improving Access to AT in Employment

Goal: Percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for employment purposes as a result of the assistance they received.

#### Objectives for Device Loan and Demonstration Programs

Year 1 – Establish baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration and/or device loan programs and made a decision about an AT device or service for employment purposes as a result of the assistance they received.

*Update:* We weren't able to establish baseline data during year one due to the unavailability of an RSA sponsored data collection system.

Year 2 - Establish baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration and/or device loan programs and made a decision about an AT device or service for employment purposes as a result of the assistance they received.

Year 3 - Increase in percentage over year 2 (to be established later) of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for employment purposes as a result of the assistance they received.

#### 4.3 Goal for Improving Access to AT in Community Living

Goal: Percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for community living as a result of the assistance they received.

##### Objectives for Device Loan and Demonstration Programs

Year 1 – Establish baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration and/or device loan programs and made a decision about an AT device or service for community living as a result of the assistance they received.

*Update:* We weren't able to establish baseline data during year one due to the unavailability of an RSA sponsored data collection system.

Year 2 - Establish baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration and/or device loan programs and made a decision about an AT device or service for community living as a result of the assistance they received.

Year 3 - Increase in percentage over year 2 (to be established later) of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for community living as a result of the assistance they received.

#### 4.4 Goal for Improving Access to IT and Telecommunications

Goal: Percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service that meets an IT/telecommunications need as a result of the assistance they received.

#### Objectives for Device Loan and Demonstration Programs

Year 1 – Establish baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration and/or device loan programs and made a decision about an AT device or service that meets an IT/telecommunications need as a result of the assistance they received.

*Update:* We weren't able to establish baseline data during year one due to the unavailability of an RSA sponsored data collection system.

Year 2 - Establish baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration and/or device loan programs and made a decision about an AT device or service that meets an IT/telecommunications need as a result of the assistance they received.

Year 3 - Increase in percentage over year 2 (to be established later) of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service that meets an IT/telecommunications need as a result of the assistance they received.

#### 4.5 Goal for Improving Acquisition of AT in Education

Goal: Percent of appropriate targeted individuals and entities who obtained devices or services from State financing activities or reutilization programs for educational purposes who would not have obtained the AT device or service.

#### Objectives for State Financing Activities and Reutilization Programs

Year 1 – Establish baseline of the percentage of appropriate targeted individuals and entities who obtained devices and services from State financing activities or reutilization programs for educational purposes who would not have obtained the AT device or service.

*Update:* We weren't able to establish baseline data during year one due to the unavailability of an RSA sponsored data collection system.

Year 2 – Establish baseline of the percentage of appropriate targeted individuals and entities who obtained devices and services from State financing activities or reutilization programs for educational purposes who would not have obtained the AT device or service.

Year 3 – Increase in percentage over year 2 (to be established later) of appropriate targeted individuals and entities who obtained devices or services from State financing activities or reutilization programs for educational purposes who would not have obtained the AT device or service.

#### 4.6 Goal for Improving Acquisition of AT in Employment

Goal: Percent of appropriate targeted individuals and entities who obtained devices or services from State financing activities or reutilization programs for employment purposes who would not have obtained the AT device or service.

##### Objectives for State Financing Activities and Reutilization Programs

Year 1 – Establish baseline of the percentage of appropriate targeted individuals and entities who obtained devices and services from State financing activities or reutilization programs for employment purposes who would not have obtained the AT device or service.

*Update:* We weren't able to establish baseline data during year one due to the unavailability of an RSA sponsored data collection system.

Year 2 - Establish baseline of the percentage of appropriate targeted individuals and entities who obtained devices and services from State financing activities or reutilization programs for employment purposes who would not have obtained the AT device or service.

Year 3 - Increase in percentage over year 2 (to be established later) of appropriate targeted individuals and entities who obtained devices or services from State financing activities or reutilization programs for employment purposes who would not have obtained the AT device or service.

#### 4.7 Goal for Improving Acquisition of AT in Community Living

Goal: Percent of appropriate targeted individuals and entities who obtained devices and services from State financing activities or reutilization programs for community living purposes who would not have obtained the AT device or service.

##### Objectives for State Financing Activities and Reutilization Programs

Year 1 – Establish baseline of the percentage of appropriate targeted individuals and entities who obtained devices and services from State financing activities or reutilization programs for community living purposes who would not have obtained the AT device or service.

*Update:* We weren't able to establish baseline data during year one due to the unavailability of an RSA sponsored data collection system.

Year 2 - Establish baseline of the percentage of appropriate targeted individuals and entities who obtained devices and services from State financing activities or reutilization programs for community living purposes who would not have obtained the AT device or service.

Year 3 - Increase in percentage over year 2 (to be established later) of appropriate targeted individuals and entities who obtained devices or services from State financing activities or reutilization programs for community living purposes who would not have obtained the AT device or service.

**4.8 Additional Measurable Goals** -- If applicable, describe any measurable goals that the State has set in addition to the goals established in items 4.1 through 4.7 for addressing the assistive technology needs of individuals with disabilities in the State related to education, employment, community living, and telecommunications and information technology.

None

### A Summary of NH Data

These data are based on a state specific data collection tool designed to measure outcomes as described above. The following tables are provided for informational purposes and are not meant to substitute for the data collection required under federal law for which a normed collection tool was not available. The tables contain data collected over the first eight months of year one of the state plan (October 2005 – May 2006).

A)	Services Provided			
	Redistribution	Exploration	Loans	
Total	354	229	52	

The table above refers to the total services provided in year one in three categories: the redistribution of used equipment (reutilization), explorations of equipment and loans of equipment. Both loans and explorations are of used and new equipment.

B) Exploration or Loan by Purpose						
	Education	Employment	Comm. Living	Information Tech. / Telecom	T	F
Total	132	6	301	0	114	6

This table (B) illustrates the distribution of equipment explorations and loans across categories of purpose. Users were asked to identify the primary purpose for which a piece of equipment was being borrowed or explored (although multiple purposes could be identified) and also answered a question as to whether or not the exploration or loan helped them make a decision about the device. Answers to the latter question were recorded as true (T) or false (F).

Device Acquisition by Purpose						
	Education	Employment	Comm. Living		Y	N
Total	35	6	291		16	61

Table C) records the number of device acquired through services sponsored by ATinNH across three use categories as well as the answers to a survey question as whether the customer would have been able to obtain the device without the service offered through ATinNH, answers are recorded as yes (Y) or no (N).

## Attachment 5: State-level Activities

State-level Activities will be conducted by continuing support of existing resources as described below which will result in an integrated service delivery structure that combines recycling related activities with demonstrations and loans. This plan also includes steps to bring as many of these services to our ATinNH.org website so that we can better guarantee statewide availability and access to State Program activities. The proposed website capacity is described in more detail in Attachment 8.

ATinNH will contract with ATECH Services to continue existing reutilization, demonstration and loan activities as well as to take steps toward the integration of these services to more efficiently utilize our resources. An integration of services allows users of AT to be served in a one stop shopping environment and allows ATinNH to reduce administrative costs making more funds available to deliver services. Contract oversight will be assured through monthly management team meetings, as well through the inclusion of contractor staff in AT Advisory Council meetings.

ATinNH will continue to develop additional partnerships to expand statewide availability of demonstration and loans of AT.

We will continue to provide technical assistance to New Hampshire's AT Low Interest Loan Program. As part of this effort the Statewide AT Program will market the existing low interest loan capacity and ensure that statewide information and referral services have up-to-date information about the program.

**5.1 State Financing Activities** - Describe how the State will implement State financing activities as described in section 4(e)(2)(A) of the AT Act.

*Update:* **The state is claiming comparability for state financing activities.** Please see Attachment 6 for details.

**5.2 Device Reutilization Program** – Describe how the State will implement a device reutilization program as described in section 4(e)(2)(B) of the Act.

**1. Refurbished Equipment Marketplace.** ATinNH will continue its support of the reutilization capacity at ATECH Services known as Refurbished Equipment Marketplace (REM). The REM takes in donated used equipment, “parts it out” or refurbishes it using a certified technician, and then makes the devices available for resale at a fraction of the cost of new equipment. The Statewide AT Program was responsible for developing this model to bring quality used equipment to market.

The REM employs three personnel, including a program/sales manager, a certified technician, and an administrative/sales person. The REM offers three services: 1) quality equipment for sale (with a limited warranty), 2) repair of devices, and 3) loans of equipment. REM staff also offer technical assistance workshops and do-it yourself-repair clinics to the public and other providers. The operation is located centrally in the

state, in the capital city, with easy access to major north-south and east-west roadways. The REM has a membership of several durable medical equipment dealers, who use REM devices to provide loans and for demonstration purposes with their customer base.

The REM can be reached via a toll-free telephone number or may be contacted via e-mail. Information about the REM can be found on numerous websites maintained by NH organizations, including Institute on Disability, ATECH Services, and ATinNH.org. Devices can be obtained by visiting the REM at its location in Concord, or through delivery. Devices can be donated in the same fashion.

Anyone in the state will continue to be able to use the REM to purchase, or borrow a device. The REM will continue to offer its repair services focusing on mobility related equipment. The REM only accepts equipment that can be refurbished at a reasonable cost (one that does not exceed the value of the device). This is to ensure that devices remain affordable and attractive to potential customers.

ATinNH will work with REM staff to 1) better market the resource; 2) increase its donor base; 3) further develop a volunteer program to increase processing of equipment (with partners such as AARP Senior Employment Program, and local high schools and technical colleges); and 4) develop statewide drop off and repair locations through partnerships with existing local community resources (such as community/senior centers, bicycle shops, and transfer stations). In addition, ATinNH will work with ATECH Services to integrate its REM based device loan and demonstration functions with other capacities at the organization. This integration of services will result in the REAL (Refurbishing, Exploration, and Loan) Marketplace.

**2. Online Classifieds.** A function of our ATinNH.org website is a classifieds section in which AT devices can be listed for sale, trade, or loan. We consider this function an enhancement of the services available through the REM. The website capacity will be continued and over the next three years improved and marketed by ATinNH. We started the classifieds in 2005 hoping to offer a convenient way for users of AT to obtain needed used equipment.

ATinNH will use the website to market REM devices as well as its related services such as repair (using recycled parts) and maintenance clinics. Both repair and regular maintenance are ways to keep devices in safe functioning condition. Using the two programs described above, ATinNH will help individuals with disabilities obtain a large variety of AT devices. Prices are low, since refurbished equipment is used and priced well below the cost of a new device. Anyone will be able to obtain devices from the REM or through the Online Classifieds. There are no eligibility criteria. The two programs will allow a customer to obtain a device that may not be covered by public or private funding sources, such as a secondary wheelchair. The REM, with its substantial parts inventory will service devices that would otherwise go to waste, including devices that are no longer being manufactured.

**3. New England Online Classifieds.** ATinNH has partnered with the other New England states to implement a regional AT classifieds. We will continue this partnership to develop and market a website known as “Get AT Stuff.com” through a contract with AgoraNet. The regional classifieds may, as it becomes fully operational, replace our existing state capacity. The benefits to the consumer are clear: A regional website will allow New Hampshire residents to search for used AT in adjoining states as well as in-state thereby increasing the chances of obtaining the AT required.

**5.3 Device Loan Program** – Describe how the State will implement a device loan program as described in section 4(e)(2)(C) of the Act.

ATinNH will enter into a contract with ATECH Services to implement a statewide loan program. ATECH Services is a logical choice because it already makes some devices available for loan to individuals with disabilities, their families, as well as professionals. The goal is to integrate such a program into existing services through ATECH Services as part of REAL Marketplace. Initially, ATECH Services will continue to operate a loan program through the REM and the Technology Exploration Center, both departments of the organization.

The purpose of the device loan program will be to enable individuals with disabilities and others the ability to try out a device/or devices in order to make a decision on the most appropriate device for their needs. The program will make short term loans to professionals for demonstrations and longer term loans to individuals to try out devices or to bridge the time while waiting for a device that is being repaired or for a permanent piece of equipment that is being funded by a third party payer like Medicaid.

Additionally, ATinNH will develop contracts with other existing service providers to operate loan programs. Specifically, will enter into a contract with Granite State Independent Living Center to operate a statewide device loan closet. The state program will also continue to work toward a loan and demonstration capacity at the University of New Hampshire to serve the state’s Seacoast region.

**1. Refurbished Equipment Marketplace.** The REM offers its refurbished equipment as loans as short term loans or as loans to try out the device before purchasing it. Devices are also loaned to professionals to use in evaluations and for demonstration purposes. Device loans are free to participating members. Most members are Durable Medical Equipment (DME) dealers who use the equipment to provide loans to their clients or as demonstrations. Anyone can borrow devices from the REM, including individuals with disabilities, VR counselors, employers, and educators. The REM maintains a toll free number and advertises its services on several websites. The REM’s inventory is focused primarily on mobility related devices such as power and manual wheelchairs, although other types of devices are available as well and often loaned out. The steps described below will allow for the expansion of the loan program beyond hospital equipment and mobility devices. The REM will continue to operate its loan program and work to integrate its capacity into the REAL Marketplace concept.

**2. Technology Exploration Center.** ATinNH will work with its contractor (ATECH Services) to take the following steps to operationalize a loan capacity using the existing inventory of devices. We will submit amendments to the state plan as necessary to reflect these developments, any changes and unexpected consequences.

Year 1:

- To identify and enter into a database current inventory of equipment at ATECH Services (including the REM) that can be loaned out.
- To develop a loan procedure that assures that available equipment can be borrowed on a statewide basis.
- To continue to make loans with currently available inventory and collect data as appropriate.

*Update:* The loan inventory was entered into MS Access, a loan procedure was developed and data has been collected and reported using an MS Excel spreadsheet. We will develop additional small sub-contracts to complement ATECH Services' capacity.

Year 2:

- To develop and provide a web based mechanism for consumers and providers throughout New Hampshire to identify equipment available for loans and how to access this equipment.
- To operate a loan program and continue to collect loan based outcomes data.

We will explore foundations and other resources for acquiring AT devices for loans and demonstrations as well as for funding to pay for repair, maintenance, replacement and delivery costs associated with such a program. In order to further expand the loan program and to make its inventory more comprehensive, we will also work with manufacturers of assistive technologies to encourage donations of equipment to the pool of equipment available for loans.

ATinNH will market the availability of the loan program on ATinNH.org, our website, to disability related agencies and organizations. We will also ensure that existing statewide information and referral services are aware of the program and how it operates.

**5.4 Device Demonstration Program** – Describe how the State will implement a device demonstration program as described in section 4(e)(2)(D) of the Act.

The purpose of the device demonstration and exploration is to enable individuals to try out devices in order to make a decision on the most appropriate device that will increase independence in educational, vocational, or community living and other settings.

**1. Technology Exploration Center.** Device demonstration will be conducted through a subcontract with ATECH Services to continue to operate its Technology Exploration Center. Services may be expanded to include other device demonstration centers in the

state and an amendment to the state plan will be submitted in that case. The operation of the demonstration center will be integrated into the REAL Marketplace concept as described above. The exploration center is available to all customers, including schools, employment centers and others. TEC staff are also able to travel to local sites using ATECH Services' Mobile Unit to offer demonstrations locally.

**2. Refurbished Equipment Marketplace.** Through a contract with ATECH Services, ATinNH will continue demonstrations of devices at the REM. The devices available at the REM will complement the TEC inventory. Additionally, we will develop additional small sub-contracts to complement ATECH Services' capacity.

The inventory of demonstration devices will be made available on the ATinNH.org website. We will explore foundations and other resources for acquiring AT devices for loans and demonstrations as well as for funding to pay for repair, maintenance, replacement and delivery costs associated with such a program. We will also work with manufacturers of assistive technologies to encourage donations of equipment to the pool of equipment available for demonstrations.

*Update:* We will develop over the course of the state plan years a loan and demonstration center at the University of New Hampshire to better serve the state's Seacoast area.

## Attachment 6: Comparable Support

- 6.1 Source and Amount of Support – Identify the State-level activity for which there is comparable support, the source of this support, the amount of the support, and the project year for which this support is being provided.

New Hampshire's low interest loan program provides loans to individuals with disabilities and their families for the purchase of AT devices and services. The program was established in 1996 with funds provided to the New Hampshire Technology Partnership Project under Title I of the Technology-Related Assistance for Individuals with Disabilities Act of 1988, which were deposited into an account held by the Southeastern Regional Education Service Center (SERESC) at TD BankNorth. The program was subsequently expanded with additional funds provided by the NH Charitable Foundation. A low interest loan of up to \$10,000 is available to New Hampshire residents to purchase AT devices or services. The loan is a personal loan through TD BankNorth that carries a special low interest rate and is fully secured by this two tiered guarantee account system.

The AT Loan Program is operated indefinitely by TD BankNorth (since 1996) and provides financial loans for any AT product or service to residents of the State. The program will be available during all three years of the State Plan.

- 6.2 Comparability -- Demonstrate that this support is comparable in terms of funding and that the activities are comparable in terms of scope.

The low-interest loan program at TD BankNorth is capitalized with \$154,000 held in two guarantee accounts at the bank. The primary guarantee account is held by SERESC, the secondary guarantee by the NH Charitable Foundation. These accounts fully guarantee every loan made by the bank, representing 20% of overall loan volume. The bank makes loans totaling no more than five times the amount available in the guarantee accounts, or \$770,000. Loans are made to NH residents or to persons taking out a loan for a NH resident and must be used for AT devices or services. There are no there are no limiting criteria that would exclude a person from a programmatic point of view. Since the interest rate is pegged to the current passbook savings rate (between 1% and 1.5%), we believe the program represents a most affordable and sustainable alternative financing model. The current loan volume tends to be at 50% of loan volume possible, indicating that the target market is being served adequately.

- 6.3 Coordination and Collaboration – Describe how the State will coordinate activities and collaborate with the appropriate entity, if the comparable funds are provided to, or the activities are conducted by, an entity other than the Lead Agency or Implementing Entity.

ATinNH will market the program through its website and by distributing information about the program to statewide information and referral services such as ServiceLink which provides information specifically to older New Hampshire residents on available services. We believe the program serves the citizens of the state well and will continue to do so over the time period covered by this state plan. There is no need to duplicate this effort with state plan funds.

## Attachment 7: State Flexibility

Not applicable.

7.1 Activity – Identify each State-level activity the State is choosing not to carry out.

Not applicable.

7.2 Maintenance of Statewideness and Comprehensiveness – Demonstrate that the Statewide AT Program will continue to be comprehensive without conducting this activity.

Not applicable.

7.3 Achievement of Measurable Goals - Demonstrate that the State can reach its measurable education goals, employment goals, telecommunications and information technology goals, and community living goals without conducting such activities.

Not applicable.

7.4 Coordination and Collaboration – Describe how the Lead Agency or Implementing Entity will coordinate activities and collaborate with entities in the State that do conduct this activity, if the State chooses not to conduct this activity because another entity already conducts it.

Not applicable.

## Attachment 8: State Leadership Activities

**8.1 Training and Technical Assistance Activities** – Describe how the State will provide training and technical assistance to enhance the knowledge, skills, and competencies of individuals from local settings statewide, including representatives of State and local educational agencies, other State and local agencies, early intervention programs, adult service programs, hospitals and other health care facilities, institutions of higher education and businesses as described in section 4(e)(3)(B)(i) of the AT Act.

ATinNH will develop a statewide Assistive Technology (AT) Training Collaborative to provide training and technical assistance to enhance the knowledge, skills and competencies of individuals from settings statewide, to state and local agencies including early intervention programs, adult services programs, hospitals and other care facilities, institutions of higher education, and businesses. The AT Training Collaborative will be constituted from existing trainers and technical assistance providers in the state, including from organizations such as Crotched Mountain, ATECH Services, TechLink, and Relay NH. Members will be individual consultants or organizations that provide AT training and technical assistance, including trainers employed by ATinNH at the IOD. All members of the AT Training Collaborative will be listed on the ATinNH.org website. ATinNH will contract with members of the Training Collaborative to provide services. ATinNH is concerned about the efficacy of training activities and defines trainings as: An event that is not episodic in nature but focused on enhancing knowledge, skills and competencies of individuals. A training is defined as an event three or more hours in length and has both evaluation criteria and requires pre-registration. The Collaborative will establish further standards for trainings and for trainers as needed and ATinNH will submit an amendment to the State Plan should these standards affect the implementation or content of the plans described herein.

ATinNH staff will coordinate logistics for training events conducted by ATinNH staff and AT Training Collaborative members and events funded through the AT Training Fund. ATinNH has dedicated a portion of its annual budget as a fund to pay for trainings of members of the AT Training Collaborative. The Training Fund will only be used to pay for trainings that are not otherwise funded but fill a gap or meet a need. Any revenue realized as a result of any of the training activities will be placed into the training fund to support additional training and technical assistance activities. ATinNH and the AT Advisory Council will evaluate the first year's training agenda based on training needs assessments and evaluations and the seven core AT goals related to access and acquisition of assistive technology in education, employment and community living.

*Update:* A training needs assessment was distributed during year one to Special Education Directors as well as to Vocational Rehabilitation Counselors. We will use the results of these assessments to inform the development and implementation of workshops.

## Training

ATinNH in concert with the AT Training Collaborative will engage in a number of training activities. Collaborative members will be engaged through individual service contracts to provide some of these trainings. ATinNH already has developed a number of training modules targeted for specific audiences and on specific topics, and anticipates continuing to deliver such trainings upon request. These include:

- Training for education professionals (special education teachers, speech therapists, occupational and physical therapists). A number of training sessions have been developed for education professionals, ranging from providing a basic understanding of AT, to including AT in the classroom, to training on the use of specific devices. The training will include information for a broad array of disabilities and devices. At the request of any school district in the state, ATinNH staff will train educators on-site. School districts will be required to pay for this training. Similar trainings will be provided for free to local parent groups upon request.

*Update:* Six assistive technology workshops for educational professionals were conducted during year one.

- Training for employment professionals. ATinNH staff and eventually members of the AT Training Coop will provide training about AT to all new vocational rehabilitation counselors in the state, and to train staff at NH Works Centers (one-stop centers). This training includes providing a basic understanding of AT and using AT in the workplace. The training is developed to include information for a broad array of disabilities and devices. Training will be conducted at regional VR offices and one-stop centers throughout the state upon request.

*Update:* Four assistive technology training workshops were conducted for employment professionals during year one.

- Pre-service training for human service professionals. ATinNH will offer pre-service training on AT to students in special education, occupational therapy, speech and language pathology, and therapeutic recreation at the University of New Hampshire. The training is developed to include information for a broad array of disabilities and devices. ATinNH staff are paid as faculty for providing this training.

*Update:* During year one, one pre-service course on assistive technology was provided to students in special education; three assistive technology courses for students in occupational therapy, and two assistive technology courses for students in speech and language pathology. In addition, during year one a graduate certificate in assistive technology was developed and approved by the Graduate School at the University of New Hampshire.

- Training Transition Coordinators. Staff of ATinNH will train professionals and consumers who are involved with the state's transition activities. Training will

include basic understanding of AT, using AT at home in the workplace and post secondary education. The training is developed to include information for a broad array of disabilities and devices.

*Update:* Three workshops were conducted for individuals involved with transition from school to work. In addition, a transition workshop related to transitioning from supportive living facilities to independent living facilities is being scheduled for year two.

- Training for Paraprofessionals: 100 Paraprofessionals will be selected to receive intensive training on fabrication tools, materials and techniques for constructing AT solutions in minutes. The outcome of this training will be documented with pictures over a two year period.

*Update:* During year one 60 paraprofessionals received this training.

ATinNH also will customize training for organizations that request training on specific topics or for specific audiences.

The AT Training calendar, available technical assistance services, and a directory of AT providers will be available on the ATinNH.org website. The calendar will list events offered through ATinNH as well as those offered by other organizations whether they are Training Cooperative members or not. Locations of training events will be statewide, as well as through the Granite State Distance Learning Network through UNH Cooperative Extension.

We will request that AT training be built into existing professional development training programs being conducted at educational agencies, vocational rehabilitation, area agencies, service links, early intervention, elderly and adult services, hospitals and other health care facilities.

Training and technical assistance materials used during any and all training events will be posted on the Assistive Technology in New Hampshire website (ATinNH.org) to be downloaded and used by all individuals throughout NH.

Competencies and qualifications of all trainers will be posted on the ATinNH.org website. Using this website, individuals will be able to identify who in the state is able to provide a particular training by topic and/or location.

ATinNH will work with Collaborative members to ensure that individuals with disabilities, families, guardians, or other authorized representatives can benefit from training and technical assistance regardless of their type of disability, age, income level or location of residence within the state or type of assistive technology device or service required.

All training activities and materials will be available in accessible formats. We will pursue scholarships for those targeted individuals who are unable to attend due to income limits. We will also strive to remove all other barriers that prevent families, guardians and individuals with disabilities from benefiting from such events. Interpreter services,

assistive listening devices, and other needed equipment to enable someone to benefit from the training will be provided as requested.

*Update:* We developed a template for gathering information on each trainer. This template includes qualifications and area of expertise. During year two, the website containing information on all available assistive technology trainers will be posted.

*New Activity:*

Assistive technology podcasts. We will work with the University of New Hampshire's Instructional Technology Center to videotape assistive technology trainings and workshops and to make these workshops available for download using the podcast format.

*New Activity:*

During year one, we conducted the first distance learning assistive technology workshop using Granite State Distance Learning Network. Five sites in New Hampshire were selected for conducting this training. We will offer similar trainings will be offered using this same format.

*New Activity:*

AT will coordinate its first ever **Assistive Technology in New Hampshire Week** during year two. This week will highlight all assistive technology related activities being conducted throughout the state of New Hampshire. Workshops, exhibits, and public awareness activities will be some of the many activities that will be promoted during the week.

## **Technical Assistance**

In the past, AT in NH has provided technical assistance such as the following: Establishment of a reutilization program, an exploration center and an infrastructure for providing equipment loan. Since ATinNH will provide technical assistance to agencies and organizations by request, it is difficult to predict all types of technical assistance that will be provided over the next three years.

Technical Assistance will be provided to ATECH Services in establishing an integrated virtual REAL Marketplace as described in Attachment 5. Technical Assistance will also be provided to other organizations interested in participating in the virtual REAL Marketplace and in ATinNH.org.

*Update:* Technical assistance was offered to the Department of Education regarding ways of tracking assistive technology needs of students with disabilities in New Hampshire. Suggestions were provided on ways they could obtain this information.

*Update:* Technical assistance was provided to the New Hampshire Vocational Rehabilitation on how to conduct assistive technology assessments for businesses as well

as how assistive technology training could be provided to vocational rehabilitation counselors.

*Update:* An assistive technology data collection system was developed for tracking items that have been utilized, demonstrated, or loaned to individuals throughout New Hampshire. The system is being used by ATinNH sub-contractor ATECH Services. The system will be updated once the new data collections system from RSA has been determined.

## **Transition**

The AT Act requires that AT in NH specifically focus on training and TA around transition. This includes transition for students with disabilities who are leaving high school for employment or post-secondary education and transition for those entering or maintaining community living. During the first year of this state plan, AT in NH will develop and offer two training modules specifically to address areas of transition.

- One module will be aimed at providing special educators, vocational rehabilitation counselors, parents, and students involved in transition with the skills and knowledge they need to successfully include AT in all transition planning. Elements of this training will also be used in the general AT training provided to education professionals and vocational rehabilitation counselors as explained above.
- A second module will be aimed at employees of nursing homes and other supported living environments, family members, and consumers with disabilities to provide them with the skills and knowledge they need to successfully include AT in all transition planning. Elements of this training also will be used in the general AT training provided to centers for independent living as explained above.

*Update:* During year one ATinNH decided to using existing materials on assistive technology and transition for dissemination and training. These materials and training will be posted on the Website and discussed during meetings with key transition stakeholders.

*Update:* Technical assistance on transition from school to work was provided to the Department of Education and the Office of Vocational Rehabilitation to forwarding extensive resources that both programs could use in integrating assistive technology services.

**8.2 Public Awareness Activities** – Describe how the State will provide information to targeted individuals and entities relating to the availability, benefits, appropriateness, and costs of assistive technology devices and assistive technology services as described in section 4(e)(3)(B)(ii) of the AT Act.

Over the three state plan years, ATinNH will use the Internet, exhibits, presentations, and trainings to increase awareness about the benefits of assistive technology devices and services, the types of AT devices and services available, funding for AT devices and services, and policies related to AT. ATinNH will provide the following public awareness activities:

**Information and Referral (I&R).** ATinNH staff will provide information to those who call on the availability, benefits, appropriateness and cost of AT devices and services. In addition, for many callers, ATinNH staff will mail AT resource and device information in order for them to make a more informed decision.

*Update:* AT in NH will work with all existing information and referral providers on assistive technology information and resources that can be shared. In addition, during year two, the extensive development of the website will offer information and products for I&R providers as well as directly to individuals throughout the state.

**Web site.** The ATinNH.org website will feature in-depth information and resources on four levels: Locating an AT provider; Locating AT training, information, resources and materials and Locating an assistive technology solution for exploration, loan or purchase of a refurbished item. The web site will also provide an opportunity for individuals to directly contact ATinNH for purposes of feedback, information and referral, and listing for sale items on the REAL Marketplace.

*Update:* Instead of listing items for sale on the Real Marketplace, New Hampshire has entered into an agreement with a New England wide consortium to develop and implement an assistive technology exchange website. Once developed and in place, we will provide information on how to utilize this website for listing and sales of items for re-use on ATinNH.org.

*Update:* During year two we will identify existing assistive technology loan closets throughout New Hampshire and encourage these loan closets to place their products available for loans, explorations, or re-use on the ATinNH website.

**Publications.** Training materials and publications that cover AT information have been developed and will be disseminated to all types of audiences across the life span using existing newsletters, websites, and periodic disability community publications. All publications will be provided free of charge on ATinNH.org and made available in any requested alternative format.

**Other:**

- Training and technical assistance will be provided to the 211 statewide information and referral service under development as well as all of the service links throughout New Hampshire. Training will consist of how to access the statewide AT public awareness site called AT in NH and how to identify other resources to assist the individual.

- We will work to utilize existing businesses with a statewide presence, such as Wal-Mart and Home Depot, to promote public awareness of AT solutions for easier living.
- ServiceLinks, a statewide system of regional information and referral centers, will be used as a conduit of information for those individuals who are unable, or choose not to use the ATinNH.org website for information about devices and services.

*Update:* ATinNH has reprinted the “Assistive Technology Solutions” sheet originally developed by ATECH Services. These solution sheets are disseminated during statewide workshops.

*Update:* Two new publications have been developed. “Solutions for Easier Living Located in Your Neighborhood.” Home Depot, Walmart, Staples, Target and Radio Shack were surveyed to identify assistive technology items that individuals could explore. Over 1,000 photographs were taken and items were organized into the following themes: One Handed Solutions, Back Saving Solutions, Solutions to Reduce Slips and Falls, Solutions for Wheelchair Users, Solutions for Easier Remembering, Solutions for Low Vision, Solutions for Gripping Difficulties, and Fabrication Tools and Materials That Can Be Used In Constructing Assistive Technology Solutions In Minutes. This publication will be disseminated state wide in printed format as well as on the ATinNH website.

A second booklet entitled: “Solutions for Easier Living Located at Home Depot” was developed. A proposal was submitted to Home Depot requesting funding for reprinting and distribution nationwide. In addition, the proposal included ideas for helping Home Depot in categorizing their products, developing and offering assistive technology clinic days, and for providing training to associates on assistive technology solutions. Meetings have been held with AARP, Department of Education, Department of Vocational Rehabilitation, Granite State Independent Living, and representatives from the Bureau of Elderly and Adult Services to discuss opportunities for providing assistive technology training.

8.3 Coordination and Collaboration – Describe how the State will coordinate activities among public and private entities that are responsible for policies, procedures, or funding for the provision of assistive technology devices and assistive technology services to individuals with disabilities, service providers, and others to improve access to assistive technology devices and assistive technology services as described in section 4(e)(3)(B)(iii) of the AT Act.

ATinNH will strive to coordinate activities among public and private entities responsible for policies, procedures or funding for the provision of AT devices and services or to improve access to devices and services using the following activities:

- One-on-one meetings will be held with those individuals who are involved in the development and implementation of professional development policies to assist in coordinating and funding of AT training activities within their agencies, businesses or organizations.
- Meetings will be held with policy makers and regulators within the NH Medicaid Office, Dept. of Education, NH Vocational Rehabilitation, Work Opportunities Council, Local Education Agencies, Bureau of Elderly and Adult Services, and other state and local agencies to develop or modify procedures that will improve access to AT devices and service.
- Meetings will be held with representatives of statewide businesses such as Wal-Mart, Home Depot, Radio Shack, and others to promote carrying specific AT products, as well as identifying existing inventory as AT products.
- We will coordinate and collaborate with existing technology loan closets to develop a virtual integrated system of products throughout NH that are available for exploration and or loans to make them available using the ATinNH.org website.
- We will research and apply for funding opportunities to support scholarships for individuals wishing to obtain a certificate in AT through the University of New Hampshire. This will be a collaborative activity with departments at the UNH School of Health and Human Services
- Monthly AT Training Coop roundtable meetings will be held in the evenings as an opportunity for anyone and everyone to get together on an informal basis and share exciting AT products and services. We will work through the AT Training Collaborative to leverage additional funding in support of New Hampshire's AT state plan goals.

## Attachment 9: Involvement of Public and Private Entities

**9.1 Nature and Extent of Resources** – Describe the nature and extent of resources that will be committed by public and private collaborators to assist in accomplishing identified goals.

The New Hampshire Charitable Foundation will continue to maintain on deposit \$100,000 in secondary guarantee funds to leverage available capital for loans. Southeastern Regional Education Service Center (SERESC) will continue to maintain an account as primary guarantee funds at TD BankNorth to leverage capital for loans. TD BankNorth will continue to operate an alternative financing activity by operating a low interest loan program.

**9.2 Mechanisms to Ensure Coordination** - Describe the mechanisms established to ensure coordination of activities and collaboration between the implementing entity, if any, and the State.

There is no separate state designated implementing agency; this portion of the attachment therefore does not apply.

**9.3 Involvement of State Advisory Council** - Describe the nature and extent of the involvement of the State Advisory Council in the planning, implementation, and evaluation of the activities carried out through the grant, including setting the measurable goals required in section 4(d)(3).

The Advisory Council met twice before the submittal of this plan in order to set general goals and objectives and to provide advice on how activities are to be carried out. The development of an integrated AT web presence for the state, the integration of device reutilization, loan, and demonstration activities, and the development of an AT Cooperative are all directly based on the suggestions of the Council and other stakeholders involved in planning.

The Council will meet on a quarterly basis to evaluate progress toward established goals and to offer suggestions for improvement and change. Measurable goals contained in this plan will be reviewed and evaluated on a quarterly basis and any adjustments necessary will be made in response to and under the guidance of the Advisory Council.

## Attachment 10: State Support

10.1 State Support for State-level Activities – If applicable, describe how the State will support with State funds any State-level activities described in section 4(e)(2).

There is no direct State support for state-level activities at this time.

10.2 State Support for State Leadership Activities - If applicable, describe how the State will support with State funds any State Leadership activities described in section 4(e)(3), if applicable.

There is no direct State support for state-leadership activities at this time.

## Attachment 11: Allocation and Utilization of Funds

11.1 Tracking Expenditures – Describe planned procedures for tracking expenditures for activities described in sections 4(e)(2) and (3).

ATinNH will be operated as part of the Institute on Disability at the University of New Hampshire. The University of New Hampshire is using BANNER as its accounting and fiscal management system. As part of the University, ATinNH is required to use this system. Within the overall ATinNH account, the Business Service Unit at the University responsible for the Institute on Disability will maintain sub accounts for State Level and State Leadership Activities, as well as sub accounts within those categories reflecting the budget allocations below for the seven required activities under the law. It is standard practice at the University to issue detailed monthly reports to account managers for monitoring purposes. Upon request by the account manager, additional reports can be generated by the system at any time. The Program Director and the Program Coordinator are account managers for the State AT Program and will monitor the monthly reports.

11.2 Proposed Budget Allocations – Attach a budget containing proposed allocations for activities described in sections 4(e)(2) and (3).

The attached budget reflects detailed allocations proposed for State Leadership and State Level Activities for Year 2 of this State Plan. The Indirect Costs reflect 10% of the Direct Costs (State Level and State Leadership) of the Budget.

Proposed Allocation	Distribution	Total Award Amount	
		Year One	Year Two
		<b>\$358,908</b>	<b>\$370,550</b>
State Level	65%	\$212,082	\$218,961
State Leadership	35%	\$114,198	\$117,902
<i>Leadership Activities</i>	<i>95% (of 35%)</i>	<i>\$108,488</i>	<i>\$112,007</i>
<i>Transition</i>	<i>5% (of 35%)</i>	<i>\$ 5,710</i>	<i>\$ 5,895</i>
Indirect Costs	10%	\$ 32,628	\$33,686
<b>TOTAL</b>		<b>\$358,908</b>	<b>\$370,550</b>

Within the above budget, ATinNH proposes to apportion funds for specific activities in the following manner.

State Level Activities	Proposed Allocation	
	Year 1	Year 2
State Financing Activities	\$37,366	\$ 0

Device Reutilization Program	\$82,183	\$90,639
Device Loan Program	\$45,845	\$63,728
Device Demonstration Program	\$46,689	\$64,594

**State Leadership Activities****Proposed Allocation**

Training and Technical Assistance Activities	\$86,417	\$84,939
Transition	\$ 5,700	\$ 5,895
Public Awareness Activities	\$13,248	\$12,952
Coordination and Collaboration	\$ 8,823	\$14,116